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# UNDERTAKING FOR INTERNET AND EMAIL USE

## You <u>MUST NOT</u> use University internet connection to:

- Download/upload/browse obscene, offensive or illegal material.
- Send confidential information to unauthorized recipients.
- Invade another person's privacy and gain access to sensitive information.
- Download/upload pirated movies, music, restricted material or software.
- Visit potentially dangerous websites that can compromise our network/computers' safety & security.
- Perform unauthorized or illegal actions, like hacking or fraud.
- Use Illegal/Unauthorized/Unlicensed software of any kind.

#### You **MUST NOT** use University email to:

- Use email facility other than academic/official communication.
- Sign up for illegal, unreliable, disreputable or suspect websites and services.
- Send unauthorized marketing content or solicitation emails.
- Send insulting, threatening or discriminatory messages and content.
- Intentionally spam other people's emails.

Date:\_\_\_\_\_

N.B: Computer Centre is not responsible for backup individual mails. User may take regular backup OR may use the clients like OUTLOOK/THUDERBIRD. Idle Mail accounts will be removed without any notice & will not allot it again. Password will be sent from Microsoft to your alternate email address.

## **DECLARATION BY USER**

# ---Write it in CAPITAL LETTERS Only---

| 1 Mr./Ms  |   | Email:.   |                              | @                           | mangalo              | reuniver                  | sity.ac.       | in       |
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| Department of:  |   |   | , (please ti                 | ck as applicab              | le) <b>Staff</b>     | / Departn                 | nent /         |          |
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| Contact Number:_  |   |   |                              |                             |                      |                           |                |          |
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